



UNIVERSITÀ DEL PIEMONTE ORIENTALE

Dipartimento per lo Sviluppo Sostenibile  
e la Transizione Ecologica  
DISSTE

**Allegato 1**

## **Call for applications for the awarding of 8 (eight) Free Mover international mobility scholarships reserved for students of the Department for Sustainable Development and Ecological Transition for the a. y. 2025-2026.**

**Please note that this document is a translation for reference purposes only. The original version of the call for applications, which is binding for the purposes of the application, is the Italian version.**

### **1. Description and Objectives**

The Department for Sustainable Development and Ecological Transition offers students the opportunity to spend a period of study, training, and/or internship abroad and to receive a financial grant for such experience.

The **Free Mover** activity is linked to the specific interests of the student, independent of the inter-institutional exchanges active under the Erasmus+ Program. It is characterized by the possibility of carrying out the period of study, training, and/or internship either in an EU Member State or in non-European countries.

It is the responsibility of the candidates to verify the entry procedures for the destination country, paying particular attention to cases where it is necessary to obtain a **visa** and/or arrange specific **insurance and health policies**.

### **2. Admission Requirements**

Applications are open to all students regularly enrolled in any Bachelor's Degree, Master's Degree, or Single-Cycle Master's Degree course within the Department for Sustainable Development and Ecological Transition. Students must have paid their enrollment fees prior to departure. Applications for this call are **not permitted** for recent graduates who have already completed their cycle of studies.

The activity abroad must be completed before the student obtains their degree (Bachelor's or Master's) and, in any case, **no later than September 30, 2026**.

#### **2.1. Language Requirements**

Proficiency in the language of the country where the student intends to spend the period abroad and/or the vehicular language is a fundamental requirement **if explicitly requested** by the host organization.

### **3. Eligible Activities**

Financial grants for "Free Mover" international mobility may be awarded for activities carried out abroad, subject to prior authorization from the Departmental Internationalization Coordinator, the faculty

member responsible for the educational activity, and the Head of the Campus Teaching Office. These activities may include, for example:

- Attendance of courses and completion of the relative exams;
- Bibliographic research and/or scientific collaborations aimed at drafting a thesis project;
- Completion of a curricular internship, subject to verification of the requirements and prerequisites necessary for the activity to be sustainable (if applicable);
- Participation in a Summer/Autumn/Winter/Spring School;
- Participation in workshops or other activities related to study/research projects.

The activity must be recognized in the student's study plan with the award of **curricular ECTS (CFU)**. The validation of extra-curricular credits only is not permitted; should this occur, the student will be required to return the international mobility grant.

The **minimum duration** of the activity is **5 days** (excluding travel days). To reach this minimum period, it is possible to combine two different activities from those listed above. For mobilities lasting at least 2 consecutive months, returning to Italy to sit exams is permitted.

The activity carried out abroad will be recognized according to the procedures established by the Department for Sustainable Development and Ecological Transition, taking into account the regulations and teaching plans of the various degree courses.

#### 4. Financial Grant

The financial grant (subject to IRPEF tax withholdings) provided for international mobility varies according to the destination and the duration of the mobility itself. The amount assigned to each student deemed eligible following the selection process will be specified upon publication of the ranking list, ranging from a minimum of **€ 500.00** (five hundred/00 euros) plus 8.5% IRAP (at the expense of the Institution) to a maximum of **€ 2,000.00** (two thousand/00 euros) plus 8.5% IRAP (at the expense of the Institution). The scholarship amount will be subject to the tax withholdings (IRPEF) required by current legislation.

Grants will be awarded until the Department's available resources are exhausted. Any funds not assigned during the first application window (see Art. 5) will be made available for the subsequent window.

In the event that the funds allocated to the Department are exhausted, subsequent applications will be used to establish a ranking of eligible candidates, to whom grants of the same amount may be awarded based on any subsequent top-ups of the dedicated fund.

The financial grant will be disbursed as follows:

- **70% advance payment** of the grant before departure, upon submission of the acceptance documents (see Art. 5);
- **30% final balance payment**, following:
  - Submission, within 10 days of the return date, of the following documentation to be sent to the address **anna.rigolone@uniupo.it**:
    - A certificate issued by the Host Institution detailing the activities carried out, or a **Transcript of Records** issued by the host University indicating the exams taken and the activities performed, including any grades, the number of weeks/hours of internship/training, and any credits earned;

- A **Certificate of Attendance** issued by the University and/or the host Institution indicating the period during which the activities were carried out abroad.
- Formal recognition of the activity carried out by the **Teaching Committee**.

In the event of failure to receive the documentation or lack of approval for the activity carried out abroad, the entire amount of the Free Mover international mobility grant must be **repaid**. The student debtor's academic career will remain blocked until the resulting debt is settled.

The grant is **incompatible** with any other financial support awarded for the same activity or with reference to the same period of stay abroad, as well as with any other type of scholarships for international mobility projects.

## 5. Application Submission

Applications may be submitted subject to:

- **Authorization of the project** by the faculty member approving the experience abroad and by the Departmental Internationalization Coordinator (through the completion of the application form);
- **Acceptance letter** from the host Institution/University.

The application, accompanied by the documents mentioned above, must be submitted by filling out the following Google Form:

<https://forms.gle/oLkA4Ak1eRP1fUke6>

Applications must be submitted by **12:00 PM (noon)** on:

Application Windows	Mobility Period
<b>10/11/2025</b>	For departures in the first and second semester
<b>10/03/2026</b>	For departures in the second semester
<b>15/04/2026</b>	For departures in the second semester

The mobility period must necessarily conclude by **30/09/2026**.

## 6. Selection Criteria

Applications from students will be received and evaluated by a dedicated Examining Commission composed of: ▪ Prof. Enrica Gianotti (Chairperson) ▪ Prof. Carmen Aina ▪ Dr. Irene Gaddo ▪ Prof. Flavia Artizzu (Secretary) ▪ Prof. Paola Vola (Alternate)

The Examining Commission will take into account the following evaluation criteria:

**Selection criteria, e.g., Erasmus Call:** Merit Points =  $0.8 * \text{Student's weighted average grade} + 0.2 * (30 * \text{credits acquired} / \text{credits required})$ .

In the event of a tie in the score, preference will be given to the younger candidate based on age.

## 7. Ranking List, Acceptance, and Withdrawal

The ranking list for each application window will be published on the Department's Bulletin Board/Calls webpage (<https://disste.uniupo.it/it/bacheca/bandi>).

Any complaints must be submitted exclusively via email to **anna.rigolone@uniupo.it**, referencing the selection call. Any complaint submitted in a manner different from those indicated above will not be taken into consideration.

Personal notifications will not be sent to the winners of the selection.

Candidates will be contacted by the **Ufficio Didattica del Polo di Vercelli** to complete the Free Mover grant acceptance form, which must be returned within **3 days** of receipt. Failure to do so will result in the winner being considered as having withdrawn.

### **7.1. Withdrawal**

In the event of withdrawal, a penalty fee of **€ 100.00** must be paid. A request may be submitted for exemption from paying the penalty fee for serious and proven health, family, or personal reasons.

### **8. Insurance Coverage**

Throughout the entire period of stay abroad and during the performance of educational activities, the grant beneficiary retains the insurance coverage for civil liability and accidents provided for University students.

For health coverage, every student on mobility must obtain the European Health Insurance Card (EHIC) or other insurance models required in the destination country.

Upon applying for the grant allocation, the candidate declares:

- To have verified on the Ministry of Foreign Affairs and International Cooperation website ([www.viaggiasesicuri.it](http://www.viaggiasesicuri.it)) the information regarding the safety and health situation of the foreign country where the mobility will take place;
- To have reviewed the page regarding insurance and insurance policies on the UPO website (<https://www.uniupo.it/it/internazionale/assicurazioni-e-polizze-assicurative>);
- To be aware that the insurance coverage contracts only concern accidents occurring during the scheduled training activities;
- To release UPO, the Department, and all their components from any liability in case of damages occurring outside the temporal and logistical limits and in activities not planned for and not directly linked to this call for the performance of the mobility period.

### **9. Entry into the Host Country**

Non-EU students, in order to sign the contract for the disbursement of the financial grant and to benefit from it, must demonstrate that they possess a valid residence permit in Italy, valid for the entire duration of the stay abroad.

### **10. Personal Data Processing, Transparency, Person in Charge of the Administrative Procedure**

The data submitted by the candidates will be processed only for purposes related to the management of the procedure, in compliance with the laws regarding the protection of personal data (EU Regulation 2016/679 – “GDPR” - Legislative Decree 196/2003, as amended by Legislative Decree 101/2018 – Code

regarding the protection of personal data – and all relevant provisions of the Data Protection Authority and the European Data Protection Board.

The provision of data is optional; however, in case of failure to provide the data, the University will not be able to guarantee the candidates' participation in the selection. The Data Controller is the Università degli Studi del Piemonte Orientale, in the person of the Rector. It is possible to contact the Controller by sending an email to [affarigiuridici@uniupo.it](mailto:affarigiuridici@uniupo.it) or a PEC (Certified Email) to [protocollo@pec.uniupo.it](mailto:protocollo@pec.uniupo.it).

To exercise the rights referred to in Articles 15-21 of Regulation (EU) 2016/679 (for example, access to data, rectification and correction of data, or their deletion if no longer necessary), the data subject may use the contacts of the Data Controller or the DPO email account [dpo@uniupo.it](mailto:dpo@uniupo.it). The Data Processor is the Manager of the Division within which the personal data or databases are managed.