

GUIDE TO WRITE THE "WORK ACTIVITY REPORT"

The Report is a summary of the student's work activity.

This document is required to obtain approval for exemption from the internship from the Degree Program Council.

The Degree Program Council meets periodically according to an annual calendar and at the call of its President.

The report must be structured according to the following template.

THE COVER PAGE

the cover page must include:

- it the top, centered, the name of the University, Department, and Program of Study;
- in the center of the page, centered, the title "Report on Work Activity";
- at the bottom right, the student's name and ID number;
- even lower, centered, is the Academic Year.

EXAMPLE

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| Università del Piemonte Orientale Dipartimento di Studi Umanistici MsC in Disaster and Health Crisis Management Report on Work Activity Name and surname Matricola n. Academic Year 20xx/20yy |
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THE CONTENT

The report must be no longer than one page and divided into paragraphs containing the following information:

- Description of the organization/company where you are working (local context, characteristics of the activity, area and sectors in which it operates);
 - Description of the work performed (type of activity; significance and importance of such activity; skills, knowledge, and abilities required by the activity and how these are connected with the training undertaken within the Degree Program).
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